

ARD EXPUNGEMENT APPLICATION INSTRUCTIONS

The Pennsylvania expungement statute allows for those who received and successfully completed Accelerated Rehabilitative Disposition (ARD), which is a court-ordered program, to have their record expunged. The offender must have completed all the ARD requirements, paid in full all costs for the case and the supervision period having expired to be considered successfully completed.

Once all the requirements are met, the offender needs to file an ARD Expungement Application with the Mifflin County Prothonotary's Office to start the expungement process. This application can be completed by the offender or through the assistance of an attorney. The information needed for the application can be found at the Mifflin County Prothonotary's Office or the Unified Judicial System of Pennsylvania web Portal, <https://ujportal.pacourts.us>. There is a filing fee of \$132.00 which needs to be paid to the Mifflin County Prothonotary in the form of cash or money order. **Also, it is very important to verify your mailing address with the Mifflin County Prothonotary's Office.** Once the filing fee has been paid, return the completed application to the Mifflin County Probation Office to obtain required signatures.

Unless the Commonwealth presents compelling reasons why the arrest record should be retained, a judge will sign an order instructing all relevant agencies to expunge the case. The offender will receive a copy of this order as well.

Mifflin County Prothonotary's Office
20 North Wayne St.
Lewistown, PA 17044

717-248-8146

Mifflin County Probation/Parole Department
20 North Wayne St.
Lewistown, PA 17044

717-248-3953

IN THE COURT OF COMMON PLEAS OF MIFFLIN COUNTY, PENNSYLVANIA

COMMONWEALTH OF PENNSYLVANIA	:	CP-44-CR-_____ - _____
	:	
v.	:	Charges: All charges
	:	
	:	OTN: _____
_____ ,	:	Fines/Costs/Restitution: Satisfied
Defendant,	:	Affiant: _____
Date of Birth: _____	:	_____
Social Security No.: _____	:	Affiant's Address:
	:	_____
	:	_____
	:	Arrest Date: _____
	:	Arresting Authority:
	:	_____
	:	Disposition:
	:	Successful Completion of ARD Program
	:	District Justice Docket No: _____
	:	District Justice No: _____

Application for Dismissal and Expungement of Charges

Defendant, _____, certifies that he/she completed satisfactorily the Accelerated Rehabilitation Program prescribed for him/her and complied with its conditions and moves for dismissal and expungement of charges. I, _____, verify that the facts set forth in this form are true and correct to the best of my knowledge, information and belief. This statement is made subject to the penalties of Section 4904 of the Crimes Code (18 Pa.C.S. § 4904) relating to unsworn falsification to authorities.

Defendant

Certification

AND NOW, the ____ day of _____, 20____, the undersigned certifies that he/she is charged with supervising Program mentioned in foregoing Application and that the facts averred therein are true to the best of his knowledge.

Position of Attorney for the Commonwealth

AND NOW, the ____ day of _____, 20____, the undersigned Attorney for the Commonwealth certifies with respect to foregoing Application, that he has no objections to the dismissal and expungement of charges.
