

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 30, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Emergency Management Director Phil Lucas, Physical Plant Director Lonnie Griffith, Executive Director of Tri-County Drug and Alcohol Mike Hannon, and Alex Leonard and Sandra Vermuelin from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of March 16, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 141137-141298 EFT #'s 30931-30950 in the amount of \$836,372.48

2. Payroll Account

Ck. #'s 79593-79598 and Direct Deposit Advice #'s 49137-49351 in the amount of \$348,282.12

3. 911 Account

Ck. #'s 52548-52559 EFT #'s 21006-21011 in the amount of \$12,353.02

4. CDBG Account

Ck. #'s 1644-1649 in the amount of \$108,553.67

5. Act 137 Account

Ck. # 3144 in the amount of \$690.00

6. LEPC Account

Ck. # 1571 in the amount of \$55.73

7. Liquid Fuels Act 89 Account

Ck. # 8127 in the amount of \$67.06

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. *Treasurer's Report:*

OFFICE OF THE
TREASURER OF MIFFLIN COUNTY

DIANE L GRIFFITH
COUNTY TREASURER

DANIEL Z SEARER
SOLICITOR



STEPHANIE J NEFF
1ST DEPUTY TREASURER

SUZANNE KOCHENDERFER
2ND DEPUTY TREASURER

COURTHOUSE
LEWISTOWN, PA. 17044
717-248-8439
717-242-5450 (FAX)

TREASURER'S REPORT
3/15/2023-3/28/2023

General Account Starting Balance	\$4,326,918.73
DEBITS	
Deposits Receipts #115148-115358	1,240,311.51
Transfer from	
Transfer from 911	0.00
Voided Checks	300.00
Transfer from LEPC	0.00
Adjustment	0.00
Interest	0.00
TOTAL DEBITS	\$1,240,611.51
CREDITS	
Bills Paid CK #S 141137-141298 EFT #S 30931-30950	836,372.48
Transfer to Payroll CKS 79593-79598, DD 49137-49351	348,282.12
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,184,654.60
Ending Balance (Interest @ 2.300% as of 3/28/2023)	\$4,382,875.64
Liquid Fuels	
Invested at JV Bank @ 2.300% as of 3/28/2023	\$324,664.62
Liquid Fuels - Act 89	
Invested at JV Bank @ 2.300% as of 3/28/2023	\$506,751.90
911 Telephone Account	
Invested at JV Bank @ 2.300% as of 3/28/2023	\$390,798.43
LEPC	
Invested at JV Bank @ 0.750% as of 3/28/2023	\$28,262.56
Local Use Fund	
Invested at JV Bank @ 2.300% as of 3/28/2023	\$612,158.51
Capital Reserve Account	
Invested at JV Bank @ 2.300% as of 3/28/2023	\$6,633,320.12
Report Subject to Audit	

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. *Meetings and Events:*

Chairman Sunderland:

*Enterprise Rental Fleet Review
Salary Board
Meeting with County Engineer
Department Head Meetings; Treasurer, Elections,
Human Services*

Commissioner Postal:

*CCAP Board of Directors
CCAP Spring Conference
Mifflin Juniata United Way Board
Mifflin County Farm Bureau Dinner
Planning Commission
SEDA-COG Natural Gas Co-op Call
Communities That Care Leadership
JVBDS Citizens Advocacy Board
Emergency Food & Shelter Board
Vietnam Veterans Commemoration
Opioid Abatement Interview
Internal Meetings; Planning, Maintenance,
Elections Grant*

Commissioner Kodish:

*Salary Board
Regional Services Board
Regional Services Property Committee
Bullet Proof Vest Grant Meeting
Meeting with County Engineer*

VII. Public Comment:

None

VIII. New Business:

A. Phil Lucas – 911 Center Renovation Update

Mr. Lucas explained renovations to the 911 center have recently been completed. The last time updates were done was 15 years ago. With the new renovation they downsized the number of positions and became more cost effective. The new upgrades include enhanced abilities for what is called next gen 911 which allows the 911 center to track and pass information to first responders in the field more efficiently. This means the information would no longer have to be sent by a 911 operator but would be automatically sent once identified in the tracking system.

Commissioner Postal asked about information passed through cell phones to 911. Mr. Lucas stated this service is dependent on the device and service contract of the user. It does however allow information to be passed directly from a watch or cell phone device directly to 911. Appropriate rescue resources would then be dispatched.

B. Mike Hannon, Executive Director, Tri-County Drug and Alcohol – Status: Opioid Settlement Allocation

Mr. Hannon expressed his excitement about the expansion of services becoming possible due to opioid settlement dollars received in Mifflin County. His office is responsible for the funding treatment, prevention, intervention, and case management services for Mifflin, Juniata, and Huntingdon Counties. They primarily provide services for uninsured, under-insured, and Medical Assistance clients however they will work with all individuals regardless of funding.

With the funding they have been able to form a two county Advisory Council, made up of Mifflin and Juniata Counties, to provide oversight and evaluation to implemented programs. The programs being put in place with the guidance of the Advisory Council will enhance the existing program be able to provide funding for programs that are long overdue in Mifflin County. For example, they will now be able to offer live person after hours drug and alcohol assistance. Citizens will now have access to services 24/7. They are also strategizing to decrease overdoses and launching anti-stigma campaigns. Narcan distribution and trainings are offered free of charge to any agency through their office

which can be reached at 717-242-1446. Their website has information on the Narcan program and all their services.

C. Request for exoneration of 2023 county portion per capita taxes:

- Juniata Terrace Borough Tax Collector Susie Tyson – 2

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Request for exoneration of 2023 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 15,13-0114,200 located in Decatur Township – mobile home was removed - \$89.89
- Parcel No. 16,01-0101 located in Derry Township – parcel combined with another parcel \$212.11

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Request for exoneration of delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting these taxes:

- Parcel No. 15,13-0114,200 located in Decatur Township – mobile home was removed

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Professional Services Contract Amendment with J-Way Architectural for the Mifflin County Campus Transportation Enhancements Contract Administration Services Assistance- \$11,880.00

Physical Plant Director Lonnie Griffith stated this is for consulting services for the streetscape project taking place on parts of Third Street and North Wayne Street running to Market Street.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Bids for the Mifflin County Transportation Enhancements:

Physical Plant Director Lonnie Griffith explained these are the bid results for the previously mentioned streetscape project. He is recommending the Commissioners accept the one bid received for the General Contract and the bid from Lepley Electric for the Electrical Contract.

- General Contract:
 1. Bowman Excavation/Paving/Concrete, Bellefonte, PA – Base bid (alt 2 & 4) - \$262,967.34

Motion was made by Commissioner Postal to approve acceptance of the bid as presented. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- Electrical Contract:
 1. Lepley Electric, Lewistown, PA - \$127,600.00
 2. Westmoreland Electric Services, Tarrs, PA - \$131,500.00

Motion was made by Commissioner Postal to approve the low bid as presented by Lepley electric. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Mr. Griffith added that the grant for this project was \$500,000.00. The total of all costs to date is \$458,247.34.

- H. Resolution No. 9 of 2023 authorizing the execution of an agreement with the Pennsylvania Department of Transportation for the bridge located in Brown Township on West Railroad Street

Physical Plant Director Lonnie Griffith said when funds were first allocated, and during the preliminary stages of the design, it was determined that with realignment and land acquisition additional funds would need secured. The additional money was able to be secured through federal funding. This resolution is for the County to enter into an agreement with PennDot for those funds to then be passed through to Brown Township for the bridge.

RESOLUTION NUMBER 2023-9

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE BRIDGE LOCATED IN BROWN TOWNSHIP ON WEST RAILROAD STREET SPANNING KISHACOQUILLAS CREEK

A resolution of the Mifflin County Commissioners, County of Mifflin, Commonwealth of Pennsylvania, authorizing the Chairman of the Board of Commissioners of Mifflin County to sign, on behalf of the County of Mifflin, the Reimbursement Agreement between the County of Mifflin and the Pennsylvania Department of Transportation and have the same delivered to the Commonwealth of Pennsylvania.

WHEREAS, the County of Mifflin recognizes the need to replace the bridge located in Brown Township on West Railroad Street spanning Kishacoquillas Creek; and

WHEREAS, the County of Mifflin desire to approve the Standard Bridge Reimbursement Agreement for the costs incurred during the Preliminary Engineering, Final Design, Utility Relocation, Right-of-Way Acquisition, and Construction phases.

NOW, THEREFORE, BE IT RESOLVED by the Mifflin County Commissioners that the Chairman of the Board of Commissioners is authorized to execute the Standard Bridge Reimbursement Agreement between the County of Mifflin and the Pennsylvania Department of Transportation, and any and all necessary documents to effectuate the aforesaid agreement.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- I. HVAC Service Agreements Renewals with Controls, Service, and Engineering Co., Inc., New Cumberland, PA, for Mifflin County 911 sites for the period April 1, 2023 through April 1, 2024:

Emergency Management Director Phil Lucas said this is renewal of service for four of the County tower sites. The Blue Mountain Tower site is more expensive because it has two buildings with four units where the other three only have one building with two units.

- Allensville Tower - \$935.00 per year
- Blue Mountain Tower - \$1,741.00 per year
- Jack's Tower - \$935.00 per year
- New Lancaster Tower - \$935.00 per year

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Resolution No. 10 of 2023 designating Emergency Management Director, Phil Lucas, to complete and sign all required documents for the Hazard Mitigation Grant Program

Emergency Management Director Phil Lucas stated this is to authorize him to submit quarterly updates and miscellaneous reports to complete the Hazard Mitigation Program update. He will be assisting the Planning Department and Planning Commission with this project.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:39 am.

Secretary

ATTEST:

Chief Clerk