

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 19, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, JVBDS Administrator Kathy Whalen, Veterans Affairs Director James Conway, Physical Plant Director Lonnie Griffith, Planning Director Mark Colussy, Emergency Management Director Phil Lucas, Juanita Byler, Helen Kirk, and Marissa Gingrich and Chase Diemert from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of January 5, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable*

Ck. #'s 140163-140418 EFT #'s 30563-30673 in the amount of \$1,093,764.62

2. *Payroll Account*

Ck. #'s 79549-79556 and Direct Deposit Advice #'s 48040-48250 in the amount of \$366,219.31

3. *911 Account*

Ck. # 52503-52516 and EFT #'s 20985-20988 in the amount of \$64,720.02

4. *Liquid Fuels Account*

Ck. #'s 1718 in the amount of \$8,970.00

5. *CDBG Account*

EFT # 1631-1634 in the amount of \$34,945.09

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT
1/4/2023-1117/2023

General Account Starting Balance	\$7,958,399.53
DEBITS	
Deposits Receipts # 114207-114296	554,536.13
Transfer from	
Transfer from 911	0.00
Voided Checks	0.00
Transfer from LEPC	426.04
Adjustment	0.00
Interest	0.00
TOTAL DEBITS	\$554,962.17
CREDITS	
Bills Paid CK #S 140163-140418 EFT #S 30563-30673	1,093,784.62
Transfer to Payroll CKS 79549-79556, DD 48040-48250	366,219.31
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,459,983.93
Ending Balance (Interest @ 2.300% as of 1/17/2023)	\$7,053,377.77

Liquid Fuels	
Invested at JV Bank @ 2.300% as of 1/17/2023	\$323,454.17
Liquid Fuels - Act 89	
Invested at JV Bank @ 2.300% as of 1/17/2023	\$505,071.92
911 Telephone Account	
Invested at JV Bank @ 2.300% as of 1/17/2023	\$453,002.86
LEPC	
Invested at JV Bank @ 0.750% as of 1/17/2023	\$23,338.31
Local Use Fund	
Invested at JV Bank @ 2.300% as of 1/17/2023	\$609,888.96
Capital Reserve Account	
Invested at JV Bank @ 2.300% as of 1/17/2023	\$9,152,331.88
Report Subject to Audit	

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

- | | |
|------------------------------------|--|
| <p><i>Chairman Sunderland:</i></p> | <p><i>Record Improvement Fund</i>
 <i>Conservation District</i>
 <i>Internal Meetings: Register & Recorder, Planning,</i>
 <i>Prothonotary, EMS/ARPA</i></p> |
| <p><i>Commissioner Postal:</i></p> | <p><i>Record Improvement Fund</i>
 <i>Law and Government Day with Leadership Institute</i>
 <i>JBI Annual Dinner</i>
 <i>PA Representative David Rowe Open House</i>
 <i>Central Counties Youth Center Exec. Committee</i>
 <i>JVBDS Executive Committee</i>
 <i>Communities That Care</i>
 <i>DLI Executive Committee (2)</i>
 <i>Internal Meetings: Maintenance, Tax Services,</i>
 <i>Veteran's Affairs, EMS/ARPA, Probation,</i>
 <i>Elections, Fiscal</i></p> |

Commissioner Postal took a moment to announce he will be attending a Legislative Day for the

County Commissioners Association. There are six priorities CCAP has identified for counties; 911funding, county inmates with mental health issues, county mental health base funding, address the needs of children and youth who have complex behavioral health issues, broadband access and development, and promotion of election integrity. These issues will be discussed with the new legislative team next week.

Commissioner Kodish:

*Area Agency on Aging
Record Improvement Fund
ARPA Funds Discussion
Mifflin County Library Board
Tax Services Meeting
Department Head Meetings*

VII. Public Comment:

None

VIII. New Business:

A. Kathy Whalen, Administrator – Juniata Valley Behavioral & Developmental Services

Kathy Whalen stated JVBDS has successfully moved to their new location at 152 E. Market St., Suite 105, Lewistown, PA 17044. The move took two days but they are now settled in and conducting business as usual. They were not shut down for the two days of the move but work was limited. No services were interrupted. The move took place on January 3rd and 4th. They are very pleased with their new space.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Announcement – Veteran Transport Van Service

Veterans Affairs Director James Conway explained Mifflin County now has a DAV van and volunteer driver. The van is to transport veterans to VA medical appointments in Altoona, State College, and Mount Union. Veterans can schedule transportation via the van by contacting the Mifflin County VA office at 717-248-6421. The van can only be used for VA medical appointments or community care scheduled through the VA. The program is completely funded by the VA with no cost to the county. This includes the van and all costs for its upkeep. There are some stipulations on what can and cannot be done with the van. There will also be some times the driver, as a volunteer, may not be available.

Commissioner Postal asked if the van could be used for such things as going to the pharmacy. Mr. Conway explained as long as any such stop at a pharmacy is due to a VA funded need, such as filling a prescription from a VA doctor on the way home from a medical appointment, the van can be used. It cannot be used for anything that is not funded by the VA.

Mr. Conway further explained veterans will need to understand one of the stipulations of van use is flexibility. There may be times when the driver may need to transport multiple veterans to multiple locations on the same day. This could mean a veteran may be on or waiting for the van longer than would be needed if they were self-transporting. Veterans also need to be aware the driver is authorized to make judgment on use of the van and refuse service if believed prudent. Mr. Conway gave an example of the driver arriving to pick up a veteran and discovering the veteran is having chest pains. The driver does not provide medical services and can refuse transport with explanation to the veteran why he cannot.

Mr. Conway stated the driver made his first transport last week and has several scheduled for this week. Everything is working well so far. He has also been contacted by another individual who is interested in volunteering to drive. If that works out there will be two drivers available for scheduling and he is hoping to get more.

C. Announcement – County is soliciting Auctioneering Services to begin the process for the sale of the Green Avenue Building

D. Request for exoneration of 2022 county portion per capita taxes:

- a. Armagh Township Tax Collector Crystal Heister – 60
- b. Bratton Township Tax Collector Sharina Harshbarger – 2

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Amending the action taken on December 1, 2022 to exonerate Bratton Township Tax Collector Sharina Harshbarger from collecting 2022 per capita tax bills as presented (11) – corrected total 9

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Resolution No. 4 of 2023 authorizing filing of RACP Grant funds for the Mifflin County Academy Expansion Project and allow the Chairman to sign all related documents

RESOLUTION NO. 4 OF 2023

**A RESOLUTION OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS (“COUNTY”),
AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING TO THE
COMMONWEALTH OF PENNSYLVANIA FOR THE REDEVELOPMENT ASSISTANCE CAPITAL
PROGRAM (“RACP”) IN THE AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) FOR THE
MIFFLIN COUNTY ACADEMY CAMPUS EXPANSION PROJECT (“PROJECT”).**

WHEREAS, the Office of the Budget notified the Mifflin County Board of Commissioners (“County”), that the Governor of the Commonwealth of Pennsylvania has authorized the release of Three Million Dollars (\$3,000,000) in RACP funds (the “Grant”) for the Mifflin County Academy Campus Expansion Project (the “Project”) located in Mifflin County, Pennsylvania, and has requested that the County prepare and submit a formal and complete RACP application to the Office of the Budget; and

WHEREAS, the County (Grantee) was awarded \$2,500,000 in RACP Funds (ME: 2122-00) for the Mifflin County Economic Development Initiative for two Phases:

- Phase One: County Annex Building: \$1,500,000
- Phase Two: Mifflin County Academy Campus Expansion: \$1,000,000; and

WHEREAS, the County (Grantee) received an additional RACP award in 2022 in the amount of \$3,000,000 (ME: 2720-00) to support the Mifflin County Academy Expansion Project; and

WHEREAS, the Project will greatly benefit the County and region, and, therefore, the County supports the Project; and

WHEREAS, the County has agreed to act as the applicant as part of the Grant approval and administration; and

NOW THEREFORE IT BE RESOLVED by the County as follows:

1. The County supports the filing of the application to the Office of the Budget in the amount \$4,000,000 to be used for the expansion of the Mifflin County Academy of Science and Technology.
2. The County agrees to serve as the public applicant for the Grant.
3. The County authorizes the Chairman of the Board to execute any and all other documents necessary to effectuate receipt of the Grant for the Project.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Resolution No. 5 of 2023 Mifflin County Economic Development Initiative and allow the Chairman to sign all related documents

Resolution No. 5 of 2023 – January 19, 2023

RESOLUTION OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS ("COUNTY") AUTHORIZING THE SUBMISSION OF THE APPLICATION FOR FUNDING FROM THE COMMONWEALTH OF PENNSYLVANIA REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM ("RACP") GRANT OF \$2,500,000

FOR TWO PHASES OF THE MIFFLIN COUNTY ECONOMIC DEVELOPMENT INITIATIVE

WHEREAS, the Office of the Budget notified the Mifflin County Board of Commissioners ("County") that the Governor of the Commonwealth of Pennsylvania has authorized the release of Two Million Five Hundred Thousand Dollars (\$2,500,000) in RACP funds (the "Grant") for the Mifflin County Economic Development Initiative ("Project") and has requested the County to prepare and submit a formal and complete RACP application to the Office of the Budget; and

WHEREAS, the Project will be completed in the following two (2) phases:

- Phase One: County Annex Building: \$1,500,000
- Phase Two: Mifflin County Academy Campus Extension: \$1,000,000; and

WHEREAS, the Project will greatly benefit the County and the region, and, therefore, the County supports the Project.

NOW, THEREFORE, BE IT RESOLVED by the County as follows:

- 1) The County supports the filing of the application to the Office of the Budget in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) to be used to complete the following phases:
 - a) Phase One: County Annex Building - \$1,500,000
 - b) Phase Two: Mifflin County Academy Expansion - \$1,000,000
- 2) The County will enter into an Intergovernmental Cooperation Agreement with the Mifflin County Academy of Science and Technology, who shall serve as the Sub-Grantee and be responsible for completion of improvements associated with Phase Two of the Project, only.
- 3) The County authorizes the Chairman of the Board of Commissioners to execute the Grant Agreement on behalf of the County and to execute any and all documents necessary to effectuate receipt of the Grant for the Project.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Proposal from Nittany Building Specialties, Inc., Port Matilda, Pa to demolish and dispose of existing carpet and base trim skim coat floor and install new LVT and base trim for the Mifflin County Courthouse basement - \$15,200.00

Physical Plant Director, Lonnie Griffith said this is a continuation of flooring replacement already done on floor one through three of the Courthouse. This will be continue in the basement common areas which will be the EOC room and all the offices for 911.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Service Agreement with Johnson Controls for the Fire Alarm System at the Green Ave Building for the period January 1, 2023 through December 31, 2023 - \$3,267.27

Physical Plant Director, Lonnie Griffith stated the County is the current owner of the Green Ave Building. The County is looking for auctioneers for the Building. In the meantime the County will need to continue to pay for monitoring of the Fire Alarm System.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Amendment to the lease for the Agriculture Extension Office with Greater Lewistown Corporation for the period January 1, 2023 through December 31, 2023 - \$3,388.00 per month

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Resolution No. 6 of 2023 Designating Planning Director, Mark Colussy, to complete and sign all required documents for the Hazard Mitigation Grant Program

HMGP Hazard Mitigation Planning Grant Attachment 1:

DESIGNATION OF AGENT RESOLUTION No. 6 of 2023

BE IT RESOLVED Board of Commissioners OF Mifflin County
(Governing Body) (Public Entity)
THAT Mark Colussy, Planning Director
(Name) (Title)

is hereby authorized to execute for and in behalf of

Mifflin County

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP) under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 19th day of January, 20 23.

CERTIFICATION		
I, <u>Mark A Sunderland</u> (Name)	duly appointed and	<u>Chairman</u> (Title)
of <u>Mifflin County</u> (Public Entity)	do hereby certify that the above is a true and correct copy of	
a resolution passed and approved by the <u>County of Mifflin</u> (Governing Body)		
of _____	on the <u>19th</u> day of <u>January</u>	19 <u>2023</u>
<u>[Signature]</u> (Signature)	<u>Chairman</u> (Official Position)	<u>1/19/23</u> (Date)

Planning Director Mark Colussy explained they received confirmation on October 20, 2022 that this grant was received. The grant provides \$90,000.00 of federal funding for project costs and an additional \$5,000.00 for other related management costs. The state will also match \$10,000.00 making a total amount of \$105,000.00 for them to update the Hazardous Mitigation Plan. The plan will be used for all municipalities in the county. There are a variety of different paperwork that will need to be signed, such as quarterly reports, someone needs to be able to execute the documents for submission to the federal government.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. 2023 Central Counties Youth Center Agreement - \$238,655.00

Commissioner Postal stated the Center is owned by Mifflin County along with Center, Clearfield, Clinton, and Huntingdon Counties. It is a youth detention center. The amount changes every year based on use. Management has improved from the past so costs have gone down.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Authorization to transfer Capital Reserve Funds into Certificates of Deposit

Helen Kirk asked approximately how much will be put into CDs from the Capital Reserve and what is the interest rate and the term of the CDs. Commissioner Sunderland answered the amount is yet to be determined and the interest rate is somewhere over 4%. Commissioner Postal stated the terms are going to be staggered throughout the year so there is no large lump

sum at any one time. Ms. Kirk commented you have to watch the term because if you cash in before maturity date there is a penalty. Mr. Sunderland responded that the Commissioners are aware of this, which is why they are staggering in case there ever needs to be a draw by the County. This will preventing being hit with penalty on the entire amount.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- N. Appointment of Allana Hartung, Lewistown, PA and Reappointment Kevin Kodish, Lewistown, PA for one-year terms on the SEDA-COG Board of Directors – terms expire December 31, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Personnel:

- Resignation of Jakob Eby from Children and Youth Case Aide effective December 30, 2022
- Resignation of part-time Corrections Officer Ronald Williamson effective January 10, 2023
- Resignation of part-time Corrections Officer Wayne Stoltzfus effective January 13, 2023
- Hiring of Emily Solt-Marks for LPN at the Correctional Facility effective January 19, 2023
- Resignation of Casey O'Dell from Children and Youth Caseworker III effective January 25, 2023
- Resignation of Law Clerk Erich Greiner effective January 27, 2023
- Retirement of Corporal Angela Jones effective January 31, 2023
- Hiring of Ashlee Dunkle for Data Analyst in the Emergency Services Department effective February 6, 2023
- Transfer of Gregory Stottle from part-time to full-time 911 Telecommunicator effective February 6, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:21 am.

Secretary

ATTEST:

Chief Clerk