

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, February 2, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Physical Plant Director Lonnie Griffith, Warden Jason Kormanic, Planning Director Mark Colussy, Lucas Parks, Jeff Hackenberg, Juanita Byler, Helen Kirk, and Gabe Yoder and Elise Wagner from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of January 19, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable*

Ck. #'s 140419-140583 EFT #'s 30674-30690 in the amount of \$597,757.08

2. *Payroll Account*

Ck. #'s 79557-79568 and Direct Deposit Advice #'s 48251-48475 in the amount of \$427,393.71

3. *911 Account*

Ck. #'s 52517-52523 and EFT #'s 20989-20993 in the amount of \$61,260.32

4. *Liquid Fuels Account*

Ck. #'s 8215 in the amount of \$58.14

5. *CDBG Account*

Ck. #'s 1635-1636 in the amount of \$910.30

6. *Act 137 Account*

Ck. #'s 3139-3141 in the amount of \$2,476.25

7. *LEPC Account*

Ck. # 1569 in the amount of \$55.73

8. *PIB Account*

Check #2000007 in the amount of \$172,049.04

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. *Treasurer's Report:*

OFFICE OF THE
TREASURER OF MIFFLIN COUNTY

DIANE L GRIFFITH
COUNTY TREASURER

DANIEL Z SEARER
SOLICITOR



STEPHANIE J NEFF
1ST DEPUTY TREASURER

SUZANNE KOCHENDERFER
2ND DEPUTY TREASURER

COURTHOUSE
LEWISTOWN, PA. 17044
717-248-8439
717-242-5450 (FAX)

TREASURER'S REPORT
1/18/2023-1/31/2023

General Account Starting Balance	\$7,053,377.77
DEBITS	
Deposits Receipts # 114554-114681	244,636.39
Transfer from	
Transfer from 911	0.00
Voided Checks	0.00
Transfer from LEPC	0.00
Adjustment	0.00
Interest	15,273.43
TOTAL DEBITS	\$259,909.82
CREDITS	
Bills Paid CK #S 140419-140583 EFT #S 30674-30690	597,757.08
Transfer to Payroll CKS 79557-79568, DD 48251-48475	427,393.71
NSF Check	0.00
Transfer to SFPP	18,036.45
TOTAL CREDITS	\$1,043,187.24
Ending Balance (Interest @ 2.300% as of 1/31/2023)	\$6,270,100.35
Liquid Fuels	
Invested at JV Bank @ 2.300% as of 1/31/2023	\$323,454.17
Liquid Fuels - Act 89	
Invested at JV Bank @ 2.300% as of 1/31/2023	\$505,013.78
911 Telephone Account	
Invested at JV Bank @ 2.300% as of 1/31/2023	\$391,742.54
LEPC	
Invested at JV Bank @ 0.750% as of 1/31/2023	\$23,282.58
Local Use Fund	
Invested at JV Bank @ 2.300% as of 1/31/2023	\$609,888.96
Capital Reserve Account	
Invested at JV Bank @ 2.300% as of 1/31/2023	\$9,208,115.30
Report Subject to Audit	

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. *Meetings and Events:*

Chairman Sunderland:

*Salary Board
Brown Township
Human Services
Prison Board
Department Head Meetings; Human Services, CYS,
Court Admin, Domestic Relations, Prothonotary,
Veterans Affairs*

Commissioner Postal:

*Salary Board
Juniata River Valley Chamber of Commerce
CCAP Legislative Meeting
PCN Taping/Broadband*

*CCAP Board of Directors
Opioid Trust Meeting
EFSP Mifflin County
Mifflin Juniata Human Services
Board of Elections Seminar
JVBDs Executive Committee
Prison Board
Central Counties Youth Center Executive Meeting
Internal Meetings; Fiscal, Maintenance, Planning*

Commissioner Kodish:

*Regional Services Property Committee
Human Services Quarterly Meeting
Prison Board
Salary Board
Regional Services Board
Regional Services Executive Committee
SEDA-COG Board
Juniata River Valley Visitors Bureau Board
Mifflin County Planning Commission
Meeting with Brown Township Supervisors*

VII. Public Comment:

Juanita Byler asked for a description of item C under New Business. Warden Kormanik explained this is for an agreement with Clinton County that, should the need arise, Mifflin County could house inmates at Clinton County. This is common practice to have a back-up facility available. Mr. Kormanik further explained this would be for extraordinary circumstances only. He also stated Clinton County was chosen for this agreement because they have the lowest daily rate.

VIII. New Business:

A. Request for exoneration of 2022 county portion per capita taxes:

a. Burnham Borough Tax Collector Joan North – 105

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Rescind the action taken on December 1, 2022 to exonerate Menno Township Tax Collector Cynthia Clever from collecting 2022 per capita tax bills as presented (1)

Motion was made by Commissioner Kodish to rescind the December 1, 2022 action. Commissioner Postal seconded the motion. The motion was unanimously approved.

C. Inmate Housing Agreement with Clinton County, if needed, at the rate of \$70.00 per day

Warden Kormanik provided explanation for this during public comment.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Proposal from PBCI-Allen, State College, PA to replace the Correctional Facility walk in cooler condensing unit and evaporator - \$10,176.00

Warden Kormanik explained the current walk in cooler condensing unit and evaporator is showing signs of age and having issues. He had a repair service look at the unit and they recommended it be replaced before it goes down. The Correctional Facility cannot go without the unit. There were three bids and PBCI-Allen was the lowest bid.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Three-year Service Agreement with Core Power for maintenance services on the UPS system in 911 - \$16,380.60

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Proposal from NRG Controls, Inc., (CoStars) Harrisburg, PA for the controls for the HVAC System at the Correctional Facility - \$448,000.00

Physical Plant Director Lonnie Griffith stated this is the last part of the HVAC replacement project and is to replace the controls on the system. The current controls will not work with the replacement system.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Appointment of Michael Buffington, Lewistown, PA to the Mifflin County Industrial Development Authority (MCIDA) for a four-year term

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Appointment of Joshua Yetter Clark, Lewistown, PA to the Planning Commission for a four-year term

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Appointment of Kay Semler to fill an unexpired term on the Planning Commission – term expires December 31, 2024

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Appointment of Robert Nulton as an Alternate Member on the Planning Commission – term expires December 31, 2024

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Application for the Mifflin County Adult Probation Grant-in-Aid for the period July 1, 2022 through June 30, 2023 - \$21,841.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Agreement with Chesney Auctioneering, LLC, McVeytown, PA for the Green Avenue property

Physical Plant Director Lonnie Griffith explained this is for the sale of the Green Avenue property. Commissioner Postal asked if the items within the building were also for sale. Mr. Griffith stated the sale is for the property only and not the personal items inside which, will need to be removed. There will be a reserve on the property.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Personnel:

- Hiring of Briana Estep for Children and Youth Caseworker effective January 30, 2023
- Transfer Steawna Long from part-time Corrections Officer to full-time Corrections Officer effective February 5, 2023
- Hiring of Madison Brensinger for Deputy Chief Assessor effective February 6, 2023
- Resignation of Hunter Hepner from Children and Youth Caseworker II effective February 10, 2023
- Hiring of Madison Rishel and Zachary Zimmerman for Probation Officers effective February 13, 2023
- Resignation of Tiffany Parkes from Planning Technician effective February 17, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:14 am.

Secretary

ATTEST:

Chief Clerk