

MIFFLIN COUNTY SALARY BOARD MEETING

AGENDA

March 16, 2023

10:30 a.m.

- I. Call to Order
- II. Approval of Minutes of February 16, 2023
- III. New Business:
 1. Requests from District Attorney Torquato:
 - a) Update Job Description for District Attorney Legal Secretary and change the paygrade from a 7 to a 10
 - b) Update Job Description for District Attorney Paralegal/Administrative Assistant and change the paygrade from a 10 to an 11
 2. Requests from Planning Director Mark Colussy:
 - a) Abolish the Planner I Position
 - b) Salary increase for the Community Development Administrator (Chastity Fultz)
 3. Requests from Tax Services Director, Merry Bratton
 - a) Updated Job Description for Deed Clerk
 - b) Updated Job Description for Tax Services Clerk
 - c) Updated Job Description for Deputy Chief Assessor
- IV. Adjournment