

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 29, 2022 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson

Guests present were, Treasurer Diane Griffith, Physical Plant Director Lonnie Griffith, Planning Director Mark Colussy, CDBG Administrator Chastity Fultz, Director of Elections Paula Hoffman, Human Services Director Allison Fisher, Helen Kirk, Cody Weiland, JVBDS Administrative Officer Lisa Bollinger, JVBDS Administrator Kathy Whalen, Mifflin and Centre Career Link Administrator Judy Fitzgerald, Jim Zubler from Downtown Lewistown, Inc., Mary Herto, and Evan Gilkey and Andy Liang from MCTV

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

**I. Invocation:** The Invocation was given by Commissioner Kodish.

**II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of September 15, 2022. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

**IV. Approval of Bills:**

1. General Fund, Accounts Payable

Ck. #'s 138850-139073 EFT #'s 30143-30162 in the amount of \$926,330.80

2. Payroll Account

Ck. #'s 79471-79477 and Direct Deposit Advice #'s 46305-46524 in the amount of \$346,140.79

3. 911 Account

Ck. #s 52432-52445 and EFT #'s 20952-20957 in the amount of \$21,275.77

4. CDBG Account

Ck. #'s 1618-1619 in the amount of \$9,681.36

5. LEPC Account

CK # 1563 in the amount of \$55.82

6. Liquid Fuels Act 89 Account

EFT # 8121 in the amount of \$44.33

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Sunderland seconded the motion. The motion was unanimously approved.

**V. Treasurer's Report:**

**TREASURER'S REPORT  
9/14/2022-9/27/2022**

**General Account** Starting Balance

**\$8,264,914.72**

**DEBITS**

Deposits Receipts #112962-113080	643,934.99
Transfer from	
Transfer from CAPITAL RESERVE	0.00
Transfer from 911	0.00
Voided Checks	100.00
Transfer from LEPC	0.00
Adjustment	0.00
Interest	0.00
<b>TOTAL DEBITS</b>	<b>\$644,034.99</b>

**CREDITS**

Bills Paid CK #'S 138850-139073 EFT #'S 30143-30162	926,330.80
Transfer to Payroll CKS 79471-79477, DD 46305-46524	346,140.79
NSF Check	
Transfer to SFPP	0.00
<b>TOTAL CREDITS</b>	<b>\$1,272,471.59</b>
Ending Balance (Interest @ 1.650% as of 9/27/2022)	<b>\$7,636,478.12</b>

**Liquid Fuels**

Invested at JV Bank @ 1.250% as of 9/27/2022 \$317,569.67

**Liquid Fuels - Act 89**

Invested at JV Bank @ 1.250% as of 9/27/2022 \$462,566.23

**911 Telephone Account**

Invested at JV Bank @ 1.650% as of 9/27/2022 \$1,033,961.43

**LEPC**

Invested at JV Bank @ 0.750% as of 9/27/2022 \$20,229.31

**Local Use Fund**

Invested at JV Bank @ 1.250% as of 9/27/2022 \$478,364.84

**Capital Reserve Account**

Invested at JV Bank @ 0.400% as of 9/27/2022 \$8,739,014.75

Report Subject to Audit

*Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Sunderland:*

*Election Board Meeting  
Salary Board Meeting  
Budget Meetings w/various Depts. & Offices  
Conservation District Meeting  
LCC Meeting  
Gubernatorial Candidate Intro*

*Commissioner Postal:*

*Budget Meetings w/various Depts. & Offices  
Salary Board Meeting  
CCAP Policy Structure Task Force*

*CCAP Special Board Meeting w/ Governor  
DLI Executive Committee  
SEDA-COG NG Co-op Executive Committee  
Local Elected Officials/Advance Central PA  
Advance Central PA Board of Directors  
SEDA-COG NG Co-op Board of Directors  
EFSP/SF/MJ Human Services Quarterly Mtg.  
Various Mifflin County Meetings (Library  
Grant; Maintenance; Annex)*

*Commissioner Kodish:*

*Salary Board  
2023 County Budget Meetings  
Solid Waste Authority Board  
Regional Services Corporation Board  
Library Board  
SEDA-COG Executive Committee  
SEDA-COG Personnel Committee  
SEDA-COG Finance Committee  
SEDA-COG Board  
SEDA-COG Local Development Board  
ARPA Meetings  
CCAP Deferred Compensation Committee*

**VII. Public Comment:**

None

**VIII. New Business:**

A. Proclamation – October, 2022 is National Disability Employment Awareness Month

# Proclamation

## **“NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH”**

**October 2022**

*WHEREAS, The purpose of National Disability Employment Awareness Month is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities; and*

*WHEREAS, The history of National Disability Employment Awareness Month traces back to 1945 when Congress enacted a law declaring the first week in October each year "National Employ the Physically Handicapped Week;" and*

*WHEREAS, In 1962, the word "physically" was removed to acknowledge the employment needs and contributions of individuals with all types of disabilities; and*

*WHEREAS, In 1988, Congress expanded the week to a month and changed the name to National Disability Employment Awareness Month; and*

*WHEREAS, The 2022 theme, “Disability: Part of the Equity Equation” recognizes the vital role people with disabilities play in making the nation’s workforce diverse and inclusive; and*

*WHEREAS, Workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and*

*WHEREAS, Activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Juniata Valley Behavioral and*

*Developmental Services' commitment to an inclusive community that increases access and opportunities for individuals with disabilities to live EVERYDAY LIVES.*

*NOW, THEREFORE, be it resolved that the Counties of Huntingdon, Mifflin and Juniata acting as Juniata Valley Behavioral and Developmental Services, in recognition of the importance of the message that people with disabilities add value and talent to our workplaces and communities, do hereby proclaim October 2022 to be "National Disability Employment Awareness Month" in Huntingdon County, Mifflin County and Juniata County encouraging all citizens to support individuals with disabilities to pursue goals of opportunity, full participation, economic self-sufficiency and independent EVERYDAY LIVES.*

Kathy Whalen explained this is part of Juniata Valley Behavioral and Developmental Services Employment Coalition. There was a commitment in August of 2018 to encourage families of individuals with psychiatric and intellectual disabilities or autism to have an expectation of a full and meaningful life to include a meaningful job. The coalition was formed between JVBDS and local schools, businesses, civic organizations, and families to provide information and resources, education and connection to identify community avenues to support the concept.

Lisa Bollinger added that in partnership with Mifflin County Career Link they have established a variety of events in September and October including workshops, webinars, in person events, and job fairs.

Judy Fitzgerald provided information on the upcoming October 12<sup>th</sup> job fair. They held both job seeker and employer events and panels to gain information on inclusivity for the job fair. The fair will be held at the Juniata Valley YMCA from 12:00pm until 3:30pm. They are expecting to have over 30 employers at the event.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

#### B. Director of Elections Paula Hoffman – Election update

Paula Hoffman stated the upcoming election will be held November 8<sup>th</sup>. The last day to register to vote or make any changes to registration is October 24<sup>th</sup>. There are currently over 2,100 mail-in ballots expected to be mailed out early next week. November 1<sup>st</sup> is the last day to apply for mail-in or absentee ballots. Completed mail-in ballots can be returned at the Courthouse in the Elections Office however, each voter must drop off their own ballot. They may not be returned or dropped off by another person. There is also a drop box inside the first set of doors to the Courthouse. There is a camera on the box for security reasons. Again, ballots must be put in the box by the named voter and not by another person. Mail-in ballots may of course also be submitted by mail.

Poll workers are still needed. There will be poll worker trainings held October 4<sup>th</sup> at 2:00 pm and again at 5:30 pm in the Courthouse Annex building. Anyone is welcome to attend if they are interested in helping with the polls. There will also be a public logistics and accuracy testing on October 28<sup>th</sup>. Everyone is welcome. This will be advertised in the Lewistown Sentinel and sent to the party committees.

Commissioner Postal posed a statement clarifying that at this time Mifflin County is only processing ballot applications, not processing actual ballots. Ms. Hoffman confirmed this information and explained no mail-in ballots are opened until 7:00am on Election Day and are then counted continuously until all have been counted.

Solicitor Snook stated there are very stringent requirements for voting by mail and ballots must be received as prescribed in the mail-in ballot directions. Ms. Hoffman clarified by saying a voter must verify themselves on the mail-in application. A valid address, birthdate, and either the last four digits of your social security number or complete driver's license number must be included. There is also what is called a permanent

application. With the department of state this means you will receive an annual letter for validation of your desire to continue receiving a mail-in ballot. If the letter is not properly completed and returned you will not receive a mail-in ballot for future elections.

Solicitor Snook expounded, if a person is going to vote by mail-in ballot they must pay close attention to the instructions on the return envelope and ballot. Ms. Hoffman added the Elections Office in the Courthouse will be open until 5:00 on October 24<sup>th</sup> for anyone who wants to drop off applications or make last minute changes to their voter registration. On Election Day the Elections Office will be open 7:00 am to 8:00 pm.

Ms. Hoffman also explained that anyone who receives a mail-in ballot and then decides they would like to vote in person, they may do so. That person would need to bring all the pieces of the mail-in ballot mailing, including all inserts and envelopes, and turn them in at their designated polling location. The voter will be given a surrender sheet to complete confirming they are surrendering their mail-in ballot and wish to vote in person. At that time they can be added to the poll book and subsequently vote. Failure to bring all the pieces of the mail-in ballot mailing would mean the voter would only be permitted to vote on a provisional basis until it could be confirmed they have not already voted via mail.

#### C. Tentative approval for the American Rescue Plan Act (ARPA) Funding

The following information was presented by Planning Director Mark Colussy

##### **Mifflin County Commissioners Tentatively Approve Projects for American Rescue Plan Act Funding**

**Lewistown, PA** - In March, 2021, the American Rescue Plan Act of 2021 was authorized by the U. S. Congress and signed by the President. It provided \$360 billion to establish a State and Local Fiscal Recovery Fund to allow for local units of government, including townships, boroughs and counties, to receive relief from the Covid-19 pandemic. The Rescue Plan provides relief to local governments to enable them to lay the foundation for a strong economic recovery. In addition to helping these governments address the revenue losses they have experienced as a result of the crisis, it will help them cover the costs incurred from responding to the public health emergency and provide support for a recovery.

According to the formula for distribution, Mifflin County received \$8.9 million. The funding allowed the flexibility to the Mifflin County Commissioners to hold a pre-application process through June 30, 2022 to accept applications from Municipalities, Municipal Authorities, Broadband Providers, and Non-Profit agencies for the use of the funds. In total, the County received 67 requests for the use of the funds totaling over \$32M.

Generally, the Commissioners considered the following principals:

1. To protect existing and future citizens from increased property taxes, capital projects and deferred maintenance projects were identified and financed in lieu of borrowing and incurring debt;
2. Address costs associated with the COVID pandemic and the prevention of future pandemic effects;
3. Whether or not there were other funds besides ARPA that could be used or whether the ARPA funds are used in conjunction with other funds;
4. Support the volunteer fire departments and first responders that protect the citizens in their communities;
5. Support the workforce and human services of the county affected by the pandemic and become more nimble going into the future;
6. Initiate a capital improvement fund, making no interest loans available for needed infrastructure and capital projects, thereby reusing the funds for future countywide projects.

The County is opting to fund the following Categories: County Buildings, HVAC, Flooring and Other Improvements, Public Safety, Education & Workforce, Human Services, and Infrastructure. All projects are subject to final terms and agreement.

Mifflin County ARPA Project Distribution:

1. County Buildings, HVAC, Flooring and Other Improvements	
a. <b>Total</b>	<b>\$642,000</b>
2. Public Safety	
a. Volunteer Fire Companies - <i>Air Packs &amp; Equipment</i>	600,000
b. MC Correctional Facility - <i>HVAC</i>	2,500,000
c. MC Correctional Facility - <i>Security/Intercom</i>	125,000
d. Mifflin County Coroner - <i>Equipment</i>	25,000
e. One Dog at a Time - <i>Facility Improvements</i>	<u>25,000</u>
f. <b>Total (5)</b>	<b>3,275,000</b>
3. Education and Workforce	
a. Geisinger School of Nursing - <i>Equipment</i>	100,000
b. Mifflin Co Library - <i>Building Improvements</i>	250,000
c. Mifflin County Academy - <i>Simulators</i>	150,000
d. County - <i>Multi-Year Technology Upgrades</i>	248,000
e. Mifflin County Wireless - <i>LTE Equipment</i>	<u>250,000</u>
f. <b>Total (5)</b>	<b>998,000</b>
4. Human Services	
a. Habitat for Humanity - <i>Community Center Improvement</i>	30,000
b. YMCA - <i>Facility Improvements</i>	62,000
c. Mifflin County Employee - <i>COVID Premium Pay</i>	<u>130,000</u>
d. <b>Total (3)</b>	<b>222,000</b>
5. Capital Improvement & Infrastructure Bank Loans	
a. MCIDC - <i>Building 5C Demolition</i>	500,000
b. County Water Authority - <i>Water Extension</i>	1,000,000
c. Brown Township - <i>Sewer Extension</i>	500,000
d. Burnham Borough - <i>Wastewater Improvements</i>	500,000
e. Armagh Township - <i>Infiltration Remediation</i>	400,000
f. Lewistown Borough - <i>Infiltration Remediation</i>	200,000
g. Countywide - <i>Capitalization of Fund</i>	<u>727,766</u>
h. <b>Total (6)</b>	<b>3,827,766</b>
<b>6. Grand Total</b>	<b>8,961,766</b>

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

D. CDBG Public Hearing for Budget Modification

Chastity Fultz opened a public hearing at 9:23am to discuss CDBG funding year 2021 budget modification. The county has already funded and approved \$191,083.00 for single-family, owner occupied housing rehabilitation projects. They have also approved funding for the Juniata Terrace Borough Stormwater Management Improvements Project. That project has come back with bids significantly higher than the original pre-covid budget. A total of \$529,188.00 is now needed for the entire project. They would like to delete the Single-family, Owner Occupied Housing Rehabilitation Project and move the funds to the Juniata Terrace Borough Stormwater Management Improvements Project. Juniata

Terrace has had to also increase their portion for the stormwater project to \$68,843 plus engineering costs.

Ms. Fultz opened the floor to comments and questions.

Solicitor Snook asked what happens to the people who were under the belief their homes would be rehabilitated? Ms. Fultz said they have already submitted a home application for about \$300,000.00 for this year.

Commissioner Postal asked what stormwater management improvements means. Ms. Fultz answered they will be replacing stormwater inlets and curbs around the islands down the center length of Terrace Boulevard. Piping size will be increased and stormwater inlets will be added to address excess run off and pooling of water at the lower end.

There were no further comments or questions.

Public Hearing was concluded at 9:25am.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

E. Resolution No 27 of 2022 to approve budget modifications to the FFY 2021 CDBG Program

**RESOLUTION NUMBER 2022-27**

**RESOLUTION OF THE  
MIFFLIN COUNTY COMMISSIONERS (MCC)  
APPROVING BUDGET MODIFICATIONS TO THE FFY 2021 CDBG PROGRAM**

**WHEREAS**, the MCC funded the Single-Family, Owner-Occupied Housing Rehabilitation project in the amount of \$191,083.00; and

**WHEREAS**, the FFY 2019 & 2020 Juniata Terrace Stormwater Management Improvements Project bids came in over budget and additional funds are needed to make the project complete and successful; and

**WHEREAS**, the MCC are desirous of creating and funding the Juniata Terrace Stormwater Management Improvements Project in the amount of \$191,083.00;

**WHEREAS**, the MCC conducted a public hearing on Thursday, September 29, 2022 in accordance with the County's Citizen Participation Plan;

**WHEREAS**, it is the requirement of the PA-DCED to modify the FFY 2021 program funding budget, so as to complete the following actions:

1. Delete the Single-Family, Owner-Occupied Housing Rehabilitation Project.
2. Add the Juniata Terrace Stormwater Management Improvements Project in the amount of \$191,083.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the MCC as follows:

1. That the program modifications affecting the FFY 2021 program budget are approved by the MCC through the adoption of this Resolution.
2. That the Mifflin County Planning and Development Department is authorized to complete and submit said modification request and required documentation to the PA-DCED for review and approval.

**BE IT FURTHER RESOLVED**, if CDBG funds are determined by the PA-DCED to be expended on ineligible program costs or do not meet a national objective, the MCC agrees to repay the proportion deemed ineligible from non-federal sources.

- F. Resolution No 28 of 2022 restating a Fair Housing Policy for the County of Mifflin and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and the Lewistown Borough Council

**RESOLUTION NUMBER 2022-28**

**RESOLUTION OF THE MIFFLIN COUNTY COMMISSIONERS AND  
ON BEHALF OF THE LEWISTOWN BOROUGH COUNCIL, AND  
THE ARMAGH, BROWN, DERRY AND GRANVILLE TOWNSHIP SUPERVISORS  
FAIR HOUSING RESOLUTION**



**LET IT BE KNOWN TO ALL PERSONS** of the County of Mifflin, and on behalf of The Borough of Lewistown and the Townships of Armagh, Brown, Derry and Granville that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of the County of Mifflin, and on behalf of The Borough of Lewistown and the Townships of Armagh, Brown, Derry and Granville to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Additionally, it is illegal to retaliate against a person who has filed a fair housing complaint or assisted in a fair housing investigation. Therefore, the County of Mifflin, and on behalf of The Borough of Lewistown and the Townships of Armagh, Brown, Derry and Granville does hereby pass the following resolution.

**BE IT RESOLVED**, that within available resources the County of Mifflin, and on behalf of The Borough of Lewistown and the Townships of Armagh, Brown, Derry and Granville will assist all persons who feel they have been discriminated against because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

**BE IT FURTHER RESOLVED** that the County of Mifflin, and on behalf of The Borough of Lewistown and the Townships of Armagh, Brown, Derry and Granville shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

**FURTHER ACTION** will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
  - a. Public advertisements for vacancy or discussing the program
  - b. Applications for assistance
  - c. Contracts
  - d. Municipal letters dealing with the federal programs

If you are a person with a disability or have Limited English Proficiency and require reasonable accommodation or document translation, please contact the business offices of the Mifflin County Planning and Development Department, located at 20 North Wayne Street, Lewistown, PA 17044, (717) 242-0887, or by e-mail [mcplanning@mifflinco.org](mailto:mcplanning@mifflinco.org) and the website is [www.co.mifflin.pa.us](http://www.co.mifflin.pa.us).

Ms. Fultz explained this resolution was passed a few months ago however HUD had expanded the list of persons who cannot be discriminated against and so the resolution needs to be re-adopted.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

G. Request for exoneration of 2022 county portion per capita taxes:

- Wayne Township – 9

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

H. Request for exoneration of delinquent real estate taxes and relieve Rebecca Ganoë, Assistant Director of Tax Services, from collecting these taxes:

- Parcel No. 17,14-0123D-,202 located in Granville Township – mobile home was removed from tax rolls

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

I. Agreement with Juniata Valley Tri-County Drug and Alcohol Abuse Commission, Lewistown, PA for Coordination of Services for the period September 30, 2022 through September 29, 2023 - \$38,761.00

Allison Fisher explained this is a continuation of a project from a few years ago. Last year the program had 100% success rate. It has been a great program and Human Services is happy to see it continuing. With this project rent is put in the name of the client to help them improve their credit rating and form a history of housing stability therefore increasing their employability and avoiding homelessness.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

J. The Emergency Food Assistance Program (TEFAP) Agreements:

Allison Fisher stated this is a yearly agreement for distribution of USDA commodities. Allison thanked Robin White for finding participating pantries to distribute the food noting it is hard to find pantries willing to take on the task. Robin worked hard to bring on the current pantries and is to be commended for her hard work and dedication to the task.

- Calvary Bible Church, Lewistown, PA
- Mother Hubbard's Cupboard, Lewistown, PA
- VFW, Lewistown, PA
- Salvation Army, Lewistown, PA

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

K. Amendment One to the Cooperation Agreement for Bridge Replacement and Rehabilitation with Brown Township for a bridge on West Railroad Street – not to exceed \$588,000.00

Mr. Postal explained the reason for the amendment is because this is a major project serving Lumber City. The county is putting a lot of emphasis and funds towards the

project. Originally the township was going to match the funds. The county has agreed to use other county funds towards this bridge and the township has agreed to use the funds they were originally going to put towards this project to address other structurally deficient bridges.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- L. Agreement with Nittany Building Specialties, Inc. (CoStars), Port Matilda, PA to demolish and dispose of existing carpet and base trim and supply and install LVT and base trim in the Courthouse common areas - \$95,990.00

Lonnie Griffith explained this is to remove the carpet in the common and lobby areas of the Courthouse and replace it with a slip resistant tile. The project would begin late fall or early winter of this year.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- M. Agreement with Carrier Corp (CoStars), Harrisburg, PA for the Chiller at the Prison – \$90,518.00

Lonnie Griffith said this is just a small portion of a bigger project for the Mifflin County Correctional Facility. This is for the purchase of the roof top chillers for the facility. They are being purchased outright so they are on site for bidding of installation.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- N. Sub-Grantee Agreement with Kristen Price to provide grant writing service for the period October 1, 2022 through November 5, 2022 at the rate of \$25.00 per hour

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- O. Keystone Grant Agreement with the Pennsylvania Historical and Museum Commission to end on September 30, 2024 for the Historic Courthouse - \$25,000.00

Mr. Postal stated this because the county has applied to the PA Historical Museum Commission for support for an architectural study for preservation of the Mifflin County Historic Courthouse. This is a 50/50 grant. PAHMC will be supplying the county with \$25,000.00. The county will be matching with \$27,000.00. Construction will begin next month and go on for a few months. When this portion of preservation is completed it is anticipated a construction loan will be applied for.

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- P. Proposal from J-Way Architectural, Summerhill, PA for the Mifflin County Historic Courthouse Capital Improvement Plan - \$52,300.00

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- Q. Reappointments of Mary Ann Demi and Mary Ann Stratton and the appointment of Roxanne Garret to the Mifflin County Library Board for three-year terms

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

R. Personnel:

- Resignation of Jessica Rogers from Children and Youth Fiscal Supervisor effective September 30, 2022
- Hiring of Probation Officer Kristen Neavling effective October 3, 2022
- Resignation of Tax Services Clerk Amy Spickler effective October 11, 2022

*Motion was made by Commissioner Kodish to approve. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:44 am.*

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*Secretary*

**ATTEST:**

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*Chief Clerk*